



**FACULTY STAFFING REQUESTS
FOR SEARCHES IN ACADEMIC YEAR 2023-24
(NEW HIRES ARRIVE IN ACADEMIC YEAR 2024-25)
DEADLINE FOR SUBMISSION: MONDAY, APRIL 3, 2023**

DEPARTMENT OR PROGRAM _____

REQUEST MADE BY _____ **DATE** _____

NUMBER OF FACULTY STAFFING POSITIONS REQUESTED _____

ONE SENTENCE DESCRIPTION OF EACH REQUESTED POSITION (this description will eventually be included in the list of staffing requests made and will be posted on the Provost's web site).

ONE PARAGRAPH SUMMARY RATIONALE FOR EACH POSITION. Please provide a concise explanation for each request by explicitly highlighting enrollment demand, curricular need, and the ways in which the position advances the College's strategic priorities to diversify the faculty and curriculum and strengthen interdisciplinarity. The supporting details should appear among your responses to the prompts below.

PLEASE PROVIDE DETAILS ABOUT THE FOLLOWING IN YOUR STAFFING REQUEST(S).

- 1) Describe the current and a best estimate of anticipated enrollment demands and how the requested position(s) would address these needs. Enrollment pressure can manifest in different forms and metrics. Please describe the enrollment pressure in your program/department and use the [College Instructional Datasets](#) to support your case.
- 2) Describe the current and anticipated curricular needs of the department/program and how the requested position(s) would address these needs.
- 3) Describe how the department/program currently supports College programs (e.g., CCS, FYS, etc.) and/or our strategic priorities.
- 4) Describe how the requested position will allow the department/program to advance College programs (e.g., CCS, FYS, etc.) and the College's strategic priorities.
- 5) If approved, what additional resources will be required to support the requested position(s) (e.g., office space, laboratory space, equipment, start-up funding, technical support or animal care, operating budget)?