

Professional Activities Form

REPORT FOR CALENDAR YEAR 2018

NAME:

RANK:

DEPARTMENT OR PROGRAM:

Your Professional Activities Form is due on Monday, January 21, 2019

Professional Activities Forms are used by a number of people at the College.

- *Department Heads* consult Professional Activities Forms as they write their annual assessment narratives. Because your Department Head is directed to make qualitative assessments in each of the three areas of Teaching, Scholarship, and Service, it is important that your Professional Activities Form is an accurate and informative record of your contributions.
- The *Provost* and the *Dean of the Faculty* use the Professional Activities Forms, along with the assessment narratives, in determining salaries.
- Professional Activities Forms are part of a faculty member's record. While PAFs are not automatically included in tenure or promotion files, they can be consulted as part of the periodic reviews of tenured faculty members and requested by Departments, Programs, and PTR during tenure or promotion reviews

TEACHING (FOR SPRING AND FALL 2018)

Please list:

1. All courses taught, organized by term. Please indicate the number of students enrolled in each course, and note any courses you were teaching for the first time.
2. Individualized student learning activities, such as mentoring Excel scholars, independent studies, honors theses, internships, etc.
3. Any curricular or pedagogical development activities.
4. The number of students you have been advising, noting how many are majors in your department/program and how many are pre-declaration.

Lafayette College seeks distinction in teaching. *Briefly* describe and provide evidence for how you have achieved this in any or all of the categories above. (Please limit to 200 words or less.)

SCHOLARSHIP (2018)

Please list:

1. Publications, performances or exhibitions.
2. Conference presentations and lectures that you gave.
3. Any internal or external grants or fellowships that you applied for, indicating which were funded.
4. Work in progress, noting current status of project and work completed during the period under review.
5. Any other scholarly activity, such as attending conferences or workshops.

Briefly elaborate on any highlights in your scholarly activity. (Please limit to 200 words or less.)

SERVICE (2018)

Please list, noting any leadership activity in any of the roles below.

1. Departmental or program service
2. College service
 - a. Formal roles (elected and appointed committees, working groups, etc.)
 - b. Informal roles (e.g. advocacy for, or support and mentorship of students or colleagues, outside of formal structures)
3. Professional service (committee work for professional organizations, refereeing and reviewing, consulting work, etc.)

Briefly discuss any particularly notable service contributions you made. (Please limit to 200 words or less.)

CONCLUSION

In conclusion, *briefly* discuss any professional highlights that have not been addressed in the information you have provided above, including any that support Lafayette's commitment to creating a diverse community that is inclusive and responsive. (Please limit to 200 words or less.)